

Town of Merton
Town Board Meeting
Minutes of October 2025

- Meeting Called to Order by Chairman Klink 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes of the Budget Workshop of September 22, 2025. A motion to approve the Budget Workshop minutes was made by Herrick/Fleming. Motion carried.

Present: Chairman Klink, Supervisors Herrick, Olson, Fleming and Krogmann, DPW Director Griffin, and Clerk Hann. Absent: Treasurer Kempen, Attorney Murn.
Also, in attendance: Chief Wraalstad.

Citizen Comments and Concerns: Chief Wraalstad reviewed the Patrol Summary report for the Board. Chief Wraalstad talked about aerators being used on Okauchee Lake. The Village of Lac La Belle is reviewing an Aerator Ordinance for lakes in their Village. If it passes the Village would like the Town of Merton to consider an Ordinance on Aerators because the Town shares Okauchee Lake with them and would the rules to be the same for both Municipalities on Okauchee Lake.

Old Business:

Consider/Act on Resolution Establishing the Annual Charge per residential unit for Solid Waste and Recycling Collection Fee on the 2025 Tax Bill. Clerk Hann showed the sheet that was used to establish the per residential unit charge. The cost is going up by \$10 over the cost from last year. A motion to approve the Resolution Establishing the Annual Charge per residential unit for Solid Waste and Recycling Collection Fee as \$320.96 on the 2025 Tax Bill was made by Fleming/Krogmann. Motion Carried.

Consider/Act on Repeal and Recreate Ordinance 7.15 Traffic Code/Penalty. Clerk Hann and Chief Wraalstad talked about having the ordinance updated to reflect the Village of Lac La Belle for ATV/UTV enforcement. A motion to Repeal and Recreate Ordinance 7.15 Traffic Code/Penalty was made by Fleming/Herrick. Motion Carried.

New Business:

Discussion and Possible Action to Update the Fee Schedule for 2026. Clerk Hann presented a fee schedule that would start in 2026. She read an email from Building Inspector Nyhouse who could not be at the meeting to talk about the increase costs of the State Seal. Other new charges would be an early start date and a charge for a Occupancy Certificate. There were changes to the plan commission fees. Clerk Hann talked about increase the fee for the compost pass, bartender licenses and the licenses to sell beer and alcohol. A motion approving a new Fee Schedule for 2026 was made by Fleming/Olson. Motion Carried.

Consider/Act on Requests to opt Out of Garbage/Recycling Charge. Clerk Hann presented the list of residents who made request or opt out the program. They all

showed evidence of where they would be taking their garbage/recycling. A motion to approve the requests to opt Out of the Garbage/Recycling Charge on the 2025 Tax Bill was made Herrick/Olson. Motion Carried.

Consider/Act on the Certified Survey Map to divide a twenty-five (25) acre parcel into 2 parcels, W307N8405 Laskin Road, North Lake, WI, 53064, a 6 acres parcel and 19.07 acres that will remain with the owner, as requested by J. Carl Ernst Trust. TAX KEY MRTT 0326-998-005 approved by Plan Commission on June 4, 2025. Chairman Klink reviewed the request for the new CSM to create two parcels. A motion to approve the CSM to create 2 parcels for J. Carl Ernst Trust, a 6 acres parcel and a 19.07 acres parcel at W307N8405 Laskin Road Tax Key MRTT 0326-998-005 was made by Fleming/Krogmann. Motion Carried.

Consider and Act on Ordinance Amending Section 17.03 Definitions (2) Shipping Containers and Creating Section 17.22(4) Accessory Building and Structures (h) and (i) as recommending by Plan Commission on October 15, 2025. Chairman Klink review the size and length of the containers. Supervisor Herrick asked about the discussion from the public hearing and if they were reviewed by the plan commission. Chairman Klink stated that the plan commission reviewed all the options. A motion to Amend Section 17.03 Definitions (2) Shipping Containers and Create 17.22(4) Accessory Building and Structures (h) and (i) was made by Fleming/Olson. Motion Carried.

Consider and Act on Santa Claus Tree Lighting on December 6 @ Kuhtz General Store. A motion to approve Santa Claus Tree Lighting on December 6 at Kuhtz was made by Herrick/Olson. Motion carried.

Consider and Act on Assessor Contract with Catalis. Clerk Hann talked about Catalis who took over Grota and we have been happy working with them. Supervisor Herrick asked the option of other assessors that could be. Clerk Hann reviewed everything that Catalis does for the Town in regards to the assessment process. Chairman Klink recommended renewing the contract with Catalis and then checking into other companies that do assessments in the future. A motion to approve the Assessor with Catalis was made by Fleming/Krogmann. Motion Carried with four Yah and One Nay.

Consider/Act on request to close the Town Hall on Friday, December 26. Clerk Hann stated that many municipalities will be closed that day. Supervisor Fleming asked if a lot of people come in that day to pay their taxes. Clerk Hann stated that not that many residents come in to pay their taxes in person. A majority or residents make payments online or mail them in. A motion approving Staff to close the Town Hall on Friday, December 26 was made by Fleming/Olson. Motion carried.

Clerk, Board, Highway, Treasurer and Attorney Reports. Supervisor Fleming report on the closet. Supervisor Herrick attended the NLMD meeting. There is a municipal court meeting on Wednesday, November 12. Clerk Hann reminded the board on the public hearing for budget will be on the Monday, November 10.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Olson/Krogmann. Motion carried.

Adjourn - A motion to adjourn was made by Fleming/Krogmann. Motion carried.
Meeting adjourned at 7:16 p.m.

Respectfully Submitted
Donna Hann, Town Clerk