

Town of Merton  
Plan Commission Meeting  
Minutes of February 17, 2021

- Meeting Called to Order by Chairman Klink at p.m. at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the January 20, 2021 Plan Commission Meeting. A motion to approve the minutes as printed was made by Morris/Good. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Jensen, Morris, Good, & Haberman, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioner Siepmann

Present: Attorney Tracy Murn and Liz Tobolt

Chairman Klink introduced the new Town Attorney, Tracy Murn, to the Plan Commission.

Old Business: None

New Business:

Certified Survey Map to Divide 38.50 Acres +/- Acres into 4 Parcels – Pleasant View Road and CTH CW – Requested by Kathleen Cerfus on Behalf of the Raymond E Becker Revocable Trust – MRTT0311-999-003 – The original farmhouse was divided off with various outbuildings from the original parcel and created an approximately 19 ½ acre parcel. The remaining 38.49 acres will be divided into a four-parcel subdivision permitted by CSM. Haroldson stated soil borings and soil types and wording regarding the future of the substandard road could be assessed in the future need to be added to the CSM. Tobolt questioned the wording of the assessment of the road in the future. Griffin stated it would have to be determined by how much activity and traffic is on the road and if it the area gets developed. If there is enough activity, the Town would have to look at improving the road. There was also discussion regarding wording for no further land division on the CSM.

A motion to recommend approval for this Certified Survey Map to divide 38 ½ acres for the Raymond Becker Trust as presented subject to soil borings and soil types, density without subdivision platting, and wording regarding the future of the road improvements added to the CSM was made by Morris/Jensen. Motion carried.

Certified Survey Map to Update Legal Description of Lot – Divided by Road – to Accurately Reflect the Lot and Outlot 1 – Northwoods Drive – Requested by Julia B & William Essma – N77W32017 Northwoods Drive – MRTT0353-035 – Haroldson stated the Essma's would like to build a new garage and they need a CSM to change the legal description minus the road. It will now be lot 1 and outlot 1. Waukesha County sent a letter dated February 6, 2021 with 24 items that need to be corrected. The CSM was submitted to Waukesha County three years ago but was never submitted to the Town.

A motion to conditionally approve the legal description with all the changes that are required to bring it all up to date was made by Jensen/Morris. Motion carried.

Planner Report:

Conditional Use Permit Update - Haroldson stated the recent conditional use requests are being reviewed with Attorney Murn. Haroldson said Schuh was sent three letters and asked to give an update by the end of February.

A motion to adjourn was made by Good/ Griffin. Motion carried. Meeting adjourned at 5:57 p.m.

Respectfully submitted,

Holly R Claas  
Deputy Clerk