

Town of Merton
Plan Commission Meeting
Minutes of November 3, 2021

- Plan Commission Meeting was Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance was led by Chairman Klink
- Minutes of the October 20, 2021. Plan Commission Meeting. A motion to approve the minutes was made by Morris/Siepmann. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Jensen, Morris, & Siepmann, and Queoff, Attorney Murn, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioner Good

Also Present: Tom Halquist, Greg Booton, Jim Baker, Breanne Brennan, Joe & Colleen Klem, and Dan Geib.

Old Business: None

New Business:

Amendment to the Conditional Use Permit of Halquist Stone Company, Inc – W312N7881 Kilbourne Road – Seeking Renewal of the Existing Conditional Use Permit to Operate a Quarry – Tax Keys MRTT0324-991-002 & MRTT0327-997-001 - Attorney Murn reviewed the Amendment to the Conditional Use Permit. For dust control Halquist will work with the Town to lay new asphalt and repave a section of the asphalt inside the quarry and have a wheel wash. An employee or agent will conduct a sound reading in April, July, and September and will generate a report that shall be shared with the Town. Crushing after 6:00 p.m. until 8:00 p.m. shall only be allowed four times a month. A sign will be placed at the exit of the quarry on Kilbourne Road stating that any truck driver who spills debris or loose gravel onto Town or County roads shall be subject to any applicable Town and Waukesha County fines and shall be assessed a fine pursuant to the Town or Waukesha County ordinances.

Haroldson stated that there are a few minor corrections and changes to be made on the conditional use permit.

A motion to recommend approval of the amended conditional use permit as amended this evening with changes and corrections was made by Siepmann/Queoff. Motion carried.

Request for the Plan of Operation, Site Plan & Sign for Stonebank Community – as Requested by Stonebank MHC, LLC – N67W33441 County Highway K – Tax Key MRTT0364-986 – Haroldson stated that the mobile home park has a new owner. They have 45 sites and currently 38 sites have homes with 33 or them being occupied. Haroldson stated their plan is to update the antiquated homes with new manufactured homes as they get vacated. Waukesha County has not completed their review. The petitioner needs to show proof of an easement or agreement with Kim's Pizza that would allow the existing home to encroach on Kim's property to remain. Haroldson stated they should submit an overall plan for new homes to Waukesha County Parks and Land Use and to the Town Building Inspector for review, offsets will be reduced based on the concrete pad size per Waukesha County, and the location of the sign should be approved by the Waukesha Department of Public Works.

Morris questioned if there are concrete pads under all of the mobile homes and if the homes were rented or owned. Morris also questioned if there was trash pick up and septic systems and wells at each home.

Siepmann suggested the applicants submit a scaled drawing on a survey. Morris said they can keep operating but they need to come back with more information.

A motion to conditionally approve the plan of operation and the sign subject to the sign location being approved by Waukesha County Department of Public Works was made by Morris/Jensen. Motion carried.

Planner Update – No update.

A motion to adjourn was made by Siepmann/Morris. Motion carried. The meeting adjourned at 6:01 p.m.

Respectfully submitted,

Holly R Claas
Deputy Clerk