

Town of Merton
Plan Commission Meeting
Minutes of April 3rd, 2024

- Meeting Called to Order by Chairman Klink at 5:54 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of the March 20th, 2024, Public Hearing & Plan Commission Meeting. A motion to approve the March 20th Plan Commission and Public Hearing minutes as printed was made by Commissioners Jensen/Queoff. Motion Carried.

Present: Chairman Klink, Commissioners Griffin, Jensen, Morris, Siepmann, and Queoff, Attorney Van Kleunen, Planner Haroldson, Deputy Clerk Claas

Absent: Commissioners Good

Also Present: David Moore, Dan Groskopf, Eugene Dost, and Marty Iverson

Old Business: None

New Business:

Request for Land Altering Activities Associated with the Construction of a Single-Family Residence at N57W30678 CTH K – Requested by David Moore on Behalf of Randy and Susan Veenhuis – Tax Key MRTT0395-979-002 – Commissioner Morris said he thinks for such a difficult site, the plan that was presented is excellent. If they follow through with these plans, it will be a very much improvement to the area.

A motion to recommend approval for the land altering activities associated with the construction of a single-family home was made by Commissioners Morris/Jensen. Motion carried.

Certified Survey Map to Combine 2 Parcels of Record to Construct a Single-Family Residence on Road L – Requested by Matthew O'Rourke on Behalf of David and Cathi Simon – Tax Key MRTT0364-031 and MRTT0364-032 – Planner Haroldson stated they are combining two lots of record to create one lot to build a home. Waukesha has not completed their review yet. The entire property is under Waukesha County shoreland protection and is in a primary environmental corridor. Waukesha County has some questions about the 50' of road right-of-way because the Town has a 66' requirement for roads, but it's a private road. It was platted as 50' as well. Everything the Planner researched says it's 50' and it's a private road. The Town receives no aid for the road. Planner Haroldson said the Town may have to have some type of document that states it's 50' and it's a private road.

A motion to recommend approval of the combination of the lots with two separate tax keys to one subject to any changes or corrections from Waukesha County was made by Commissioners Siepmann/Queoff. Motion carried.

Request for 2 Additional Signs in the Monches Park – Requested by Marty Iverson on Behalf of the Monches Rec Club – W300N9223 CTH E – Tax Key MRTT0297-976-001 – Iverson said Eugene Dost proposed to the club at their annual meeting to have two signs as presented in the park. One would be at the entrance coming into the park on the north side and the second one would be based in center field of the large diamond which faces Center Oak Road, Highway E, and Hartley Road. The sign at the entrance will be double sided. They will stay off the road right-of-way. The signs will be 4' x 7'. The same company that made the Camp Whitcomb signs will be making these signs, and the club will put up the signs. Planner Haroldson said everything complies with the sign ordinance, but they do have to get a sign permit from the Building Inspector. Iverson updated the Plan Commission stating the baseball field is

99% complete and the fencing is all up. Everything else is done and bases are loaded, and grass is growing.

A motion to approve the two signs for Monches Rec Club contingent upon 2 sign permits from the Building Inspector was made by Morris/Siepmann. Motion carried.

Planner Report Marilyn Haroldson – Planner Haroldson stated the MS4 permitting application was submitted on time last Friday, although the Town's final TMDL Report didn't quite cut it, so the Town's engineers are reworking that, and they will be making a presentation to the Town Board and the Plan Commission to update the Town on what they are going to have to do to engineer so the Town meets the percentage reduction for phosphorus. Planner Haroldson and DPW Director Griffin are participating in the stormwater workshop that started today.

County Board Supervisor Report Richard Morris – County Board Supervisor Morris stated he had nothing to report from County that deals with planning, but he did get re-elected.

DPW Report Paul Griffin – DPW Director Griffin had nothing to report.

A motion to adjourn was made by Commissioners Siepmann/Morris. Motion carried. Meeting Adjourned at 6:08 p.m.

Respectfully submitted,

Holly R Claas
Deputy Clerk