

Town of Merton
Plan Commission Meeting
Minutes of April 15th, 2026

- Meeting Called to Order by Chairman Klink at 5:33 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of March 18th, 2026, Plan Commission Meeting. A motion to approve the minutes was made by Commissioners Siepman/Queoff. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Queoff, Olson, Siepman, Good, and Caliendo, Planner Haroldson, and Deputy Clerk Claas

Absent: Attorney Van Kleunen

Old Business: None

New Business:

Request of Kim Schlise- dba Garden Gate Nursery – to Rezone the Landscaping & Nursery Business – Currently Operating Under a Conditional Use Permit in a Residential Zoning – to a B-2, Local Business District – to Continue a Landscaping Business or other in B-2, Business District – Located at N48W30756 Hill Street – Tax Keys MRTT0423-996 & MRTT0423-997 – Petitioner postponed at the public hearing.

Certified Survey Map to Combine 2 Parcels – with Separate Tax Keys into One Lot – to Construct One New Single-Family Residence on Chenequa Circle – as Requested by Miller Marriott Construction on Behalf of Gregory and Janelle Peterson – Tax Keys MRTT0372-010 & MRTT0372-009 – Planner Haroldson said they would be combining two parcels, and they will be taking down the existing dwelling. The dwelling on lot 6 is already taken down. Commissioner Griffin clarified that they will be removing the existing building.

Planner Haroldson listed the following items that need to be added or corrected:

1. Surveyor's certificate signed, dated and sealed and revision dates on all pages.
2. Topographic contours not to exceed 2' interval, if not 5' intervals should be on the map.
3. Identify the soil types on the parcel.
4. Topographic contours need to be added.
5. Wells (on site and within 100ft of septic or stormwater facilities as by DNR Well Code).
6. Identify which driveway will be used.
7. Structures existing on-site and within 50 feet on adjoining property and use of structures.
8. If new dwelling will be built, existing dwelling needs to be removed.
9. Page 4 of Town of Merton Board Approval, Holly Claas to be changed to Donna Hann, Clerk.
10. Soil borings and testing data need to be provided.

A motion to approve the certified survey map with the changes outlined by the Town Planner was made by Commissioners Caliendo/Siepman. Motion carried

Planner Report – Marilyn Haroldson – stated a letter was sent to a resident in Franchar Estates. The subdivision sent a letter complaining about tractors, trailers and junk on the property. It will be turned over to the Attorney if there is no response.

DPW Report – Paul Griffin – Nothing to report.

A motion to adjourn was made by Commissioners Olson/Queoff. Motion carried. Meeting adjourned at 5:37 p.m.

Respectfully submitted,
Holly R Claas, Deputy Clerk