

Town of Merton  
Plan Commission Meeting  
Minutes of May 6th, 2026

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes of April 15<sup>th</sup>, 2026, Public Hearing and Plan Commission Meeting. A motion to approve both minutes as presented was made by Commissioners Siepmann/Queoff. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Queoff, Siepmann, Good, and Caliendo, Planner Haroldson, and Deputy Clerk Claas

Absent: Commissioner Olson, Attorney Van Kleunen

Also Present: Robert Kubiak – Tribute Companies, John Trojan – Tribute Companies, and Bill Canfield – Canfield Custom Buildings

Old Business: None

New Business:

Request by John Trojan on Behalf of Tribute Companies Inc – To Amend Their Plan of Operation to Construct an Addition to an Existing Building for Storage and Office Space at the Gardens of Stone bank Cemetery – Tax Key MRTT0366-979 – Planner Haroldson stated they are trying to construct an addition for storage and for office space. They are going to reduce the number of restrooms and have a unisex restroom. The offset from West Shore Drive is beyond 50', the side offsets meet the ordinances, and the floor area ratio meets the ordinance. They already applied for a Zoning Permit from Waukesha County. Chairman Klink clarified that the office space is not for conducting business, it's just for meeting with people. Trojan responded right now their office is on Cottonwood Avenue in downtown Hartland, so if someone in the family wants to conduct business, they will come to one of their offices or they will go there. They don't really have space onsite.

A motion to approve the addition and the updated Plan of Operation subject to the applicant meeting any conditions from Waukesha County Planning and Zoning was made by Commissioners Caliendo/Siepmann. Motion carried.

Request for an Exception to the Height Regulations as an Exception per 17.21 (2)(e) – Subject to the Approval of the Plan Commission – To Build an Accessory Structure with Height to the Peak of 24 ft – Requested by Canfield Custom Buildings on Behalf of Dan Shea – Tax Key MRTT0295-999-007 – Planner Haroldson stated they are increasing the height to just shy of 25'. They meet the setback as it's very far off the road. They are taking down two buildings and replacing them with one. The building meets the offsets and the Zoning Code. Chairman Klink asked if the two buildings being taken down are going to be before or after construction. Canfield replied that it would be before construction and stated the new building will actually fit in the footprint of those two buildings. The applicant has a hobby of restoring cars, and he would like to put a car lift in the building. Planner Haroldson said even though a portion of his land is in Waukesha County's jurisdiction, this building is not, so they don't want to weigh in on it.

A motion to approve the request for the height for an accessory building as requested by Canfield Custom Buildings, on behalf of Dan Shea, N91W29517 Center Oak, Hartland, WI 53029 under the conditions that he submits building plans to the Building Inspector for approval and receiving a building permit was made by Commissioners Queoff/Good. Motion carried.

Scheduling a Public Hearing – To Be Held by the Plan Commission – For an Application Submitted by Amundsen Davis, LLC, c/o Chris J Jaekels, Esq. – For Property Owned by Gideon Farms, LLC, c/o Jill C Gehl – Located in Part of the SW ¼ and SE ¼ of Section 27, T8N, R18E (Tax Key MRTT 0396-999-006) – to Amend the Property's Land Use Designation in the Town of Merton Comprehensive Land Use Plan – 2035 from the Governmental and Institutional Category to the Rural Density and Other Agricultural Land – Planner Haroldson stated this is to set up a public

hearing date and explained the process. A notice has to be published thirty days before the meeting. Planner Haroldson said the date would be June 17<sup>th</sup> and asked if everyone would be there. Commissioner Queoff said she couldn't make it, but all others can make it. Chairman Klink asked if these two public hearings would be on the same night. Planner Haroldson responded there would be two separate public hearings on the same night to only amend the Comprehensive Plan. Commissioner Siepmann asked if it then goes to Waukesha County. Planner Haroldson responded no, the Town does it independently, but then the ordinance amendment gets sent to the County. Waukesha County does it separately because they only have jurisdiction over the 30-acre parcel.

A motion to set the date for the first public hearing for June 17<sup>th</sup> was made by Commissioners Siepmann/Good. Motion carried.

Scheduling a Public Hearing – To Be Held by the Plan Commission - For an Application Submitted by Amundsen Davis, LLC, c/o Chris J Jaekels, Esq. - For Property Owned by Gideon Farms, LLC, c/o Jill C Gehl – Described as Parcel 1, Certified Survey Map 7611 – Part of the SE ¼ of Section 27, T8N, R18E (Tax Key MRTT0396-999-002) – to Amend the Property's Land Use Designation in the Town of Merton Comprehensive Land Use Plan – 2035 from the Government and Institutional Category to Mixed Use for a Proposed Retail and Recreational Project – A motion to set the date for the second public hearing for June 17<sup>th</sup> was made by Commissioners Siepmann/Good. Motion carried.

Planner Report – Marilyn Haroldson – stated she sent a violation letter. The Town Board received a letter from the Francher Estates Subdivision Association asking the Town to do something about somebody who has all kinds of stuff on his property. The violation letter came back, so she's going to have the police deliver it.

DPW Report – Paul Griffin – said they are still working on storm cleanup. Laskin Park has a lot of wash out on the trails. Hopefully, by the middle of next week they will get up there and get those repaired.

A motion to adjourn was made by Commissioners Griffin/Queoff. Motion carried. Meeting adjourned at 5:43 p.m.

Respectfully submitted,  
Holly R Claas  
Deputy Clerk