

Town of Merton  
Town Board Meeting  
Minutes of December 13, 2021

- Meeting Called to Order by Chairman Klink @ 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes of November 15, 2021- Town Board Meeting and Minutes of December 2, 2021, 2021. A motion was made to approve the minutes was made by Fleming/Morris. Motion carried.

Present: Chairman Klink, Supervisors Herrick, Olson, Fleming and Morris, Highway Superintendent Griffin, Treasurer Kempen, Attorney Murn and Clerk Hann.  
Also, in attendance: Andy Gehl, Mark Schultz, Michelle Gibbs, Dawn Borjarski.

Citizen Comments and Concerns: Andy Gehl talked about a property that he owns at N56W30020 County Road K and ideas he has on development of that property.

Old Business:

Discussion and Possible Action on contract with Merton Fire Department. Tracy Murn reviewed the contract that she received from Merton Fire Department. Attorney reviewed items that were removed from the previous contracts and recommendations she added back to the contracts. The concerns that should be addressed is the lack of reporting, getting audit information from the Department for previous years, and listing of capital equipment and improvements that the town paid for. It was recommended to set up a meeting with Chief Paral from the Merton Fire Department to talk about the changes. Clerk Hann will contact Chief Paral to set up a meeting as soon as possible.

New Business:

Consider/Act Election Workers for 2022-2023. Clerk Hann presented the board with a list of approved election workers for 2022-2023. A motion to approve to 2022-2023 election workers subject to training was made by Morris/Fleming. Motion Carried.

Consider/Act on Letter of Credit Reduction for Kieffer Farms. Superintendent Griffin stated that we excepted the road and this is to cover the warranty work. A motion to approve the reduce the letter of credit for Kieffer Farms was made by Morris/Olson.

Consider/Act on Request from Gideon Farms, LLV by Andy Gehl to add rental property at N56W30020 County Road K from to town wide garbage program because not on the tax roll. Clerk Hann stated that this property has not received a property tax because it was owned by Arrowhead High School. There was rental property that the previous owners, Mr. and Mrs. Vilter, would rent out and had asked to be part of the garbage collection program. Andy Gehl stated that there is only one rental and is asking for residential collection for that rental. A motion to approve the request from Andy

Gehl on behalf of Gideon Farms to receive garbage/recycling collection at N56W30020 County Road K for one residence was made by Morris/Olson. Motion carried.

Consider/Act on Request from Suitsus c/o Richard Aaron regarding garbage/recycling charges for MRTT 0364970. Mr. Aaron has two cottages next to each other and is not used during the winter. These properties are not rented out and are only family used. A motion to approve opting out of our garbage/recycling charges for MRTT 0364970 was made by Morris/Olson. Motion carried.

Consider/Act on Annual Renewal of Waukesha County Sheriff Contract. Clerk Hann present the information from the Sheriff Contract for 2022. A motion to approve the annual renewal of the Waukesha County Sherriff Contract was made by Herrick/Olson. Motion Carried.

Discussion and Possible Action on Updating Town Ordinances on Fees. Chairman Klink stated that this is something we have been looking at the past month. Clerk Hann presented to the Board the old resolution that was done in the past and now is looking at updating the fees and updating Ordinance. A motion to approve updating the town ordinance on fees subject to attorney review was made by Herrick/Olson. Motion carried.

Consider/Act on updated Building Permit Applications. Chairman Klink stated that this is something we have been reviewing for the past months. A motion to approve updating the building permit applications for 2022 was made by Fleming/Herrick. Motion carried.

Consider/Act on updated Plan Commission Applications. A motion to approve updating the plan commission applications with new fees for 2022 was made by Morris/Herrick. Motion carried.

Discussion on Updated Employee Handbook. Clerk Hann stated that the handbook was reviewed by an employment attorney earlier in the year. Anything that is being taken out has a colored line thru and anything that is being added is colored. This only for review and will be brought back at the next board meeting.

Consider/Act on Purchase of Asphalt Roller. Highway Superintendent Griffin presented a quote to the board. A motion to approve a purchase of an asphalt roller was made Herrick/Olson. Motion carried.

Clerk, Board, Highway, Treasurer and Attorney Reports. Highway Superintendent Griffin wished everyone a Merry Christmas. Clerk Hann received a thank from Tom Nelson's family on the flowers. Tall Pines sent all the board members a newsletter. Grotta Appraisal is changing and merging with their sister company however their name is not changing. Attorney Murn will be attending the public hearing meeting with the Town of Oconomowoc. Chairman Klink did meet the Lion's Club Group running the park in Stone Bank and projects they did last year. They are looking

forward to working with the Okauchee ball club for next year. Chairman Klink wished everyone a happy holiday and happy new year.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Morris/Herrick. Motion carried.

Adjourn - A motion to adjourn was made by Fleming/Morris. Motion carried. Meeting adjourned at 7:18 p.m.

Respectfully Submitted  
Donna Hann, Town Clerk