

Town of Merton  
Town Board Meeting  
Minutes of November 27, 2023

- Meeting Called to Order by Supervisor Morris @ 6:30 pm
- Pledge of Allegiance led by Supervisor Morris
- Minutes- Minutes of November 13, 2023.

Present: Supervisor Olson, Fleming and Morris, DPW Director Griffin, Attorney Bodenbach, Treasurer Kempen and Clerk Hann. Absent: Chairman Klink and Supervisor Herrick

Also, in attendance: James Graff, Jeff Wesell, Matt Thompson, James Baker, Joe Hornig, K Kenney, Mark & Roberta Thompson, Michelle Gibbs, Ron Reinowski, Ed Henschel, Brad Bowen

Citizen Comments and Concerns: James Baker talked about EMS Service in the town and gave suggestions on keeping cost down.

Old Business: None

New Business:

Presentation and Discussion from Okauchee ATV/UTV Club. Supervisor Morris introduced Matt Thompson and Jeff from the Okauchee ATV/UTV Club about opening Town of Merton Roads to ATV/UTV's. They are asking Town to pass an ordinance however a road could not be used until it is signed or maybe start a committee with at least one board member to talk about what roads the town would be willing to open.

Presentation from Jim Graff on Bathrooms at Stone Bank Park. Jim Graff and Mark Thompson from Stone Bank Lions Club presented a plan to add bathrooms to Stone Bank. Supervisor Morris asked if this would be a new building or modifying an existing building. This would be a new. Supervisor Fleming asked them to go thru the presentation. Mark Thompson showed a map where the new improvements would be and where the new septic system would be located. He also reviewed the floor plan for the new building. Supervisor Morris thanked Graff and Thompson for their presentation. This plan will have to be presented to the park committee and they should contact Planner Haroldson to get on the agenda.

Consider/Act on Joint Power Agreement County 9-1-1 Emergency System. Clerk Hann read the agreement with Waukesha County. A motion to approve the resolution for Joint Power Agreement County 9-1-1 Emergency System with Waukesha County was made by Fleming/Olson. Motion carried.

Consider/Act on Contract with Catalis for Town Wide Re-assessment in 2025. Clerk Hann stated that the fair market value determined by the State of Wisconsin continues to go up and the ratio of assessment value and fair market value is well

below the State required ration. The town will have to do a town wide reassessment. Catalis, the town assessor, is booked for 2024 with other work however they could do the reassessment in 2025. This agreement would lot in the price and we would add the cost to the 2025 budget. A motion to approve the contract with Catalis for a Town Wide Re-assessment in 2025 was made by Fleming/Olson. Motion carried.

Consider/Act on Resolution to approve request from Merton Fire Department to disband to become a Village of Merton Fire Department. Clerk Hann stated the town received a request from Chief Paral from the Merton Community Fire Department to become a Village of Merton Fire Department. Attorney Bodenbach stated their office reviewed the request and prepared the resolution for the board. A motion to approve the resolution to approve the request from Merton Community Fire Department to disband and become a Village of Merton Fire Department was made by Olson/Fleming. Motion carried.

Consider/Act on Lease Agreement with the Village of Merton and Western Lakes Fire District for Fire and Emergency Equipment. Supervisor Morris stated that since the Merton Community Fire Department is disbanding, the Town of Merton has 55% ownership interest in equipment and trucks at the Fire Department. Western Lakes Chief Brad Bowen talked about the lease agreement. With Merton Fire Department becoming a municipal Fire Department with the Village, they still need the equipment. This lease agreement which would involve the Western Lakes and the Village of Merton working together to provide protection to the town. Attorney Bodenbach has reviewed the agreement and agree with all the changes. A motion to approve the Lease Agreement between the Town, the Village of Merton and Western Lakes with the condition that any subsequent changes be approved by the Town Attorney and the dollar amount not to exceed \$350,414 was made by Fleming/Olson. Motion carried.

Consider/Act on Contract Amendment with Western Lakes Fire District. Clerk Hann stated the attorney suggested that we update the existing agreement with Western Lakes because of Western Lakes representing the Town and working with the Village of Merton. Attorney Bodenbach stated the contract amendment with incorporate the lease agreement. A motion to approve the contract amendment with Western Lakes Fire District and the Town of Merton with the condition that any subsequent changes be approved by the Town Attorney was made by Fleming/Olson. Motion carried.

Consider/Act on Resolution for Lake County Municipal Court Budget. Clerk Hann reported on attending the annual meeting and on the annual budget. A motion to approve the resolution for Lake County Municipal Court's Budget was made by Fleming/Olson. Motion carried.

Consider/Act on Resolution Concerning Refund of Overpayments. Clerk Hann explained to the board the need for a policy on refunding small amounts when the town receives an overpayment for taxes, building permits, dog license, etc. We would do a cash refund and not do a check refund for anything under \$5 due to the

costs of processing checks for small amounts. It would be the responsibility of the resident to come to the town hall to get the cash refund. Most municipalities have policies on refunds. A motion to approve the resolution concerning refunds of overpayments was made by Olson/Fleming. Motion carried.

Consider/Act on Purchase of Office Panels for Three Work Areas in Town Hall.

Supervisor Morris stated that existing panels were put in 1990's when the addition was done. Clerk Hann stated the existing panels will not allow us to update the work space for the new contract officer from the Town of Oconomowoc Policy Department. Clerk Hann presented a quote to update the office panels and work spaces for three work areas in the Town Hall. This would help with having a bigger area for the lake patrol and the new contract officer from the Town of Oconomowoc. Hann is requesting using money received from the state under the CARES program which would cover the cost. A motion to approve the purchase was made by Fleming/Olson. Motion carried.

Clerk, Board, Highway, Treasurer and Attorney Report. Supervisor Olson stated that he is working on the weather siren not working. Clerk Hann said there is new legislation on urban towns with extraterritorial requirements and tax bill should be out soon. Morris attended a North Lake Management District meeting.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Fleming/Olson. Motion carried.

Adjourn - A motion to adjourn was made by Fleming/Olson. Motion carried. Meeting adjourned at 7:41 p.m.

Respectfully Submitted  
Donna Hann, Town Clerk