

Town of Merton
Town Board Meeting
Minutes of February 26, 2024

- Meeting Called to Order by Chairman Klink @ 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes- Minutes of January 22, 2024. DPW Director Paul Griffin corrected the number of gallons of fuel used during the snow storms in January. A motion was made to approve the minutes with those corrections by Olson/Herrick. Motion carried.

Present: Chairman Klink, Supervisors Herrick, Olson, Fleming and Morris, DPW Director Griffin, Treasurer Kempen and Clerk Hann. Absent: Attorney Murn.
Also, in attendance: Rick Smith, Danika Talbot, Mark Thompson, Michael Graff, Rich Winkelman, Chief Wraalstad.

Citizen Comments and Concerns: Rich Smith had a question about the church land and seeing if it is available to surrounding neighbors. Chairman Klink stated that this is a just the starting process and they would be listed it for sale. Mark Thompson asked about development of gas lines and fiber optic cable in the Stone Bank Area if the board was reviewing the Helene Estates Subdivision. Chairman Klink stated that the discussion of Helene Estates has nothing to with developing it at this time. The land is going to continue to be farmed. Chief Wraalstad gave an update to the board on the patrol activities in the Town of Merton. Supervisor Morris asked about the injury accident listed in the report. Clerk Hann stated that email addresses had to be set up for the officers for them to start to have access to TRACS to issue tickets for the Town of Merton. Chief Wraalstad stated that this will help in reporting going forward.

Old Business: None.

New Business:

Consider/Act on the resolution to amend the Town of Merton Comprehensive Land Use Plan - 2035 map, for Kettle Moraine United Presbyterian Church, to change the land use signation from Governmental and Institutional to Suburban II Density Residential. The property is located N66W32690 CTH K, Oconomowoc, WI, TAX KEY MRTT 0366-978 recommended by plan commission on Feb 7, 2024. Supervisor Morris stated that Waukesha County will be holding a Public Hearing on this on Tuesday of this week. A motion to approve the resolution to amend the Town of Merton Comprehensive Land Use Plan map for Kettle Moraine United Presbyterian Church to change the land use from Governmental/Institutional to Suburban II Density Residential was made by Morris/Herrick. Motion Carried.

Consider/Act on 2024 Road Project, Tamron Ridge Subdivision. DPW Director Paul Griffin reviewed the 2024 Road Project and recommended going with Payne & Dolan.

A motion to approve the bid from Payne & Dolan for \$784,960 for the 2024 Road Program was made by Herrick/Fleming. Motion Carried.

Consider/Act on Road School thru Wisconsin Towns Association. DPW Director stated that the Town's Association in putting on this school for the first time. A motion to approve DPW Director to go to continuing education thru Wisconsin Towns Association was made by Fleming/Olson. Motion Carried.

Consider/Act on Garbage Charge for Kaun Triple K Farms, LLC MRTT0373998. Chairman Klink stated that he met with them. Clerk Hann has not received any information that they have recycling in order to opt out of the town wide collection. No action taken.

Discussion on Helene Estates Out lot 1 MRTT0358022 and Out lot 2 MRTT0358023 owned by Karl Kaun LLC. Chairman Klink talked to owner of the fire fee charged to each parcel. Clerk Hann reviewed Helene Estates and how the fire fee was calculated because this Subdivision was recorded by Waukesha County with 21 tax parcels and 2 out lots. The 21 tax parcels and 2 out lots are currently being farmed and the 21 tax keys that have ownership to those out lots did not have the correct assessed value associated with them. The fire will have to be adjusted for 2024 and the lots assessed value will have to be adjusted for 2024. The owners will receive a new assessed value from the Assessor and determine how the fire fee will be calculated for 2024.

Consider/Act on Supervisor Herrick to call into board meeting on March 11 and 25th. Supervisor Herrick will be out of town the next two board meetings and asked for Board approval to be able to call in for the March 11th and 25th board meetings. Clerk Hann stated the Town of Merton does not have a policy for calling in and recommended the Town Board look at each request on a case-by-case basis rather than doing a policy. A motion to approve Supervisor Herrick to call in to the March 11th and 25th board meetings was made by Fleming/Olson. Motion carried.

Clerk, Board, Highway, Treasurer and Attorney Reports. Griffin stated Stone Bank Bridge project is moving along with the engineering firm being selected this week. Several Pine Trees were removed that were leaning on each other by the salt dome. Also, trees that fell down on Lake Street will be cleaned up by the Highway Department. Fleming stated that there is North Lake Management District Meeting on March 18. Morris stated that there is county meeting on Kettle Moraine Church this week at Waukesha County. Herrick stated that there was a resignation of a Library board member. Chairman Klink stated that he has not received anything. Treasurer Kempen talked about the audit being finished. Clerk Hann stated that Good Friday is a Holiday for full time staff however that is the last day for in person absentee. The Clerk is required to be available to 5 pm that day so staff will be working from noon to 5 pm for absentee voting only that day. Clerk stated that there will be a joint public hearing on March 20 with the plan commission and wanted the board to write that date down.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Morris/Herrick. Motion carried.

Quarterly Budget to Actual Report - Supervisor Herrick asked about the undesignated fund. Treasurer Kempen stated that interest income is up, building permit was up and an employee was out on a worker's comp claim which added to the fund. A motion to approve the quarterly Budget to Actual Report was made by Fleming/Olson. Motion carried.

Quarterly Journal Entries - Treasurer Kempen noted nothing unusually. A motion to approve the quarterly journal entries was made by Morris/Herrick. Motion Carried.

Adjourn - A motion to adjourn was made by Fleming/Olson. Motion carried. Meeting adjourned at 7:05p.m.

Respectfully Submitted
Donna Hann, Town Clerk