

Town of Merton  
Town Board Meeting  
Minutes of March 25, 2024

- Meeting Called to Order by Chairman Klink @ 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes- Minutes of March 11, 2024. A motion was made to approve the minutes was made by Olson/Morris. Motion carried.

Present: Chairman Klink, Supervisors Olson, and Morris, DPW Director Griffin and Clerk Hann. Supervisor Herrick was in attendance via his cell phone. Absent: Attorney Murn, Supervisor Fleming, Treasurer Kempen.

Also, in attendance: Mark Adams, Rich Winkelman, Mike Mueller and Chief Wraalstad.

Citizen Comments and Concerns: Chief Wraalstad presented the run report for the board for the last two weeks. Supervisor Morris asked about the contract officer at Arrowhead High School. Chief stated that they are working together on issues at the school.

Old Business: None

New Business:

Introduction of a Resolution to Vacate and Discontinue a Portion of Beaver View Road. DPW Director Paul Griffin introduced the resolution for the board and talked about the lower portion of Beaver View Road that is to be vacated. Clerk Hann stated that the board needs to recommend the resolution to the Plan Commission and a public hearing will be on May 13, 2024. A motion to send the Resolution to Vacate and Discontinue a Portion of Beaver View Road to the Town of Merton Plan Commission was made by Herrick/Olson. Motion Carried.

Introduction of a Resolution to Vacate and Discontinue a Portion of Reddelien Road. DPW Director Paul Griffin stated that he has been working with four residents because Reddelien Road is not located correctly in the Road Right of Way in front of those residences. He reviewed the resolution for the board and talked about what to do for the correction. Clerk Hann stated that the board needs to recommend the resolution to the Plan Commission. A motion to send the Resolution to Vacate and Discontinue a Portion of Reddelien Road to the Town of Merton Plan Commission was made by Herrick/Olson. Motion Carried.

Consider/Act of approving ARPA Funds to pay for fencing at Stone Bank Park on behalf of the Stone Bank Lions Club. Clerk Hann explained the fencing was installed at the Stone Bank Park and that we have received the bill. Supervisor Morris asked what the total cost is. Clerk Hann stated the total cost \$22,400 and the shortage will be made up by Stone Bank Lions Club. A motion to approved send \$20,000 to Patriot Fencing for new fencing at Stone Bank Park was made by Olson/Morris. Motion carried.

Consider/Act on Outdoor event, Merchandise Shoot At Valley Rod and Gun Club, W292N5191 Camp Whitcomb Rd April 6, 2024. A motion to approve the Merchandise Shoot At Valley Rod and Gun Club was made by Herrick/Olson. Supervisor Morris stated that the Club is currently review their plan of operation with Waukesha County however this event is part of the current plan of operation. Chairman Klink stated that the event used to be called a Chicken Shoot. A motion to approve the outdoor event for a Merchandise Shoot At Valley Rod and Gun Club was made by Herrick/Olson. Motion Carried.

Consider/Act on Repair to Add Snow Bar on the Town Hall Roof. DPW Director stated the in the last heavy snow fall the town hall metal roof lost a large percentage of the snow cleats. He received a quote to have metal snow bars added to help break up the snow as it slides off the roof. The cost would be \$6236 to \$6736. Supervisor Morris ask where the money would come from. Clerk Hann stated that this is an unbudgeted item however Treasurer Kempen reviewed the bill and stated that it could fit in the existing budget. The additional cost would be part of the budget amendment process. A motion to approve the cost to add snow bars to the town hall roof was made by Morris/Olson. Motion carried.

Consider/Act on Outdoor Music Events for North Lake Bear Trap. Supervisor Herrick stated they have been doing this for a few years. A motion to approve the outdoor music events for North Lake Bear Trap was made by Herrick/Olson. Motion carried.

Consider/Act on Outdoor Event, Chickenfest 2024 At Monches Park, W300N9223 County Road E by Monches Rec Club. A motion to approve the outdoor event for Chickenfest at Monches Park was by Herrick/Olson. Motion carried.

Consider/Act of Resolution to Award Seal Coating Bids for 2024. DPW Director Griffin reviewed the bid received from Fahrner for seal coating in the town for 2024. They have done work in the town before and he has been very happy with the washed granite that they use and recommends approving Fahrner. A motion to approve the 2024 Seal Coating Bid for Fahrner for \$ 222,226 was made by Morris/Olson. Motion carried.

Consider/Act on Fund Balance Payment from Merton Community Fire Department Disbandment and Status of the Third-Party Auditor hired by the Village of Merton. Clerk Hann stated that the Town received a check for \$37,479.40 from Merton Community Fire Department as part of their disbanding. Treasurer Kempen had received a 2022 year-end trial balance from Merton Community Fire to help determine the beginning fund balance for 2023 which is not matching the information on the check received. Clerk Hann explained the 2023 contract with the Merton Community Fire Department stated the fire department was to let the Town Board know of any disbursements from that fund balance. Attorney Murn was sick and unable to make the meeting tonight to talk about the check received from the Merton Community Fire Department and the 2023 contract between the Town of Merton and the Merton Community Fire. An email was read from the Attorney's office. A motion

to approve the deposit of \$37,479.40 from the Merton County Fire Department payment with the following conditions: the payment is a partial payment, the payment amount is not accurate as to what the Town is actually due, the deposit should not be construed as the Town's acceptance of the amount due the Town under the agreement with the Village of Merton Community Fire Department and the Town does not waive any of its rights to dispute the amount due, and on the check insert into the memorandum line of the check, "Partial Payment - Not Full Consideration"; A was made by Olson/Herrick. Discussion followed. The Village of Merton has hired a Third-Party Audit Firm to review the disbandment however there was a question on whether an audit is being done as stated in the equipment agreement between the Town and Village or just a review of revenue and expenses. A letter should be sent from the Town Attorney to the Village and to the Auditor to review the questions of the fund balance and the audit. Motion Carried.

Clerk, Board, Highway, Treasurer and Attorney Reports. DPW Director Griffin stated that he put in the salt order for 700 ton for next year delivery. The State of Wisconsin approved Jewel Designer to design the Stone Bank Road Bridge. Supervisor Morris stated he attended a NLMD meeting last week. Supervisor Herrick stated that the new Library Board Member was introduced at the Town Hall Library Board meeting last week. Clerk Hann stated that next week April 2 will be the Spring Election and that In-Person Absentee Voting is going on during the town hall office hours.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Morris/Olson. Motion carried.

Adjourn - A motion to adjourn was made by Herrick/Morris. Motion carried. Meeting adjourned at 7:03 p.m.

Respectfully Submitted  
Donna Hann, Town Clerk