

Town of Merton
Town Board Meeting
Minutes of February 23, 2026

- Meeting Called to Order by Chairman Klink 6:30 pm
- Pledge of Allegiance led by Chairman Klink
- Minutes of the February 9, 2026 Town Board Meeting. A motion to approve the Minutes of February 9, 2026 Town Board Meeting was made by Fleming/Krogmann. Motion carried.

Present: Chairman Klink, Supervisors Herrick, Olson, Fleming and Krogmann, DPW Director Griffin, Treasurer Kempen and Clerk Hann. Absent: Attorney Murn.
Also, in attendance: Chief Wraalstad, Scott Jankowski, Paul Wiesehuegel.

Citizen Comments and Concerns: Scott Jankowski talked about North Lake and issues with Wake Boating. Paul Wiesehuegel spoke on Lake Keesus. Chairman Klink stated that the Town will be reviewing something this spring. Chief Wraalstad talked about run report for the board.

Old Business: None

New Business:

Consider/Act on Lake Country Municipal Court Successor Agreement to add the Village of Palmyra. Clerk Hann reported that any time a new municipality wants to join Lake Country Municipal Court there has to be a new agreement signed by all the municipalities in the Court System. A motion to approve adding the Village of Palmyra to the Lake Country Municipal Court was made by Herrick/Olson. Motion Carried.

Consider/Act on the repeal and amendment of Ordinance 1.11 Municipal Court and Municipal Judge to add the Village of Palmyra. Clerk Hann stated Ordinance 1.11 needs to updated to add the Village of Palmyra. A motion to repeal and amend Ordinance 1.11 Municipal Court and Municipal Judge to add the Village of Palmyra was made by Herrick/Olson. Motion Carried.

Consider/Act on a Fund Balance Policy. Treasurer Kempen presented a Fund Balance Policy for the Town Board to maintain a level between 15-25%. A motion to approve the Fund Balance Policy was made by Herrick/Olson. Motion Carried.

Update on In Person Absentee Hours for Spring Election. Clerk Hann stated that Friday before the April 7 Election is Good Friday and is a holiday for Town of Merton Employees we would be closed and wanted input from the town board. Chairman Klink stated in the past we have been open. He stated this would give people an opportunity to vote before going on vacation. Supervisor Fleming stated that people would be off of work that day. Clerk Hann stated there would be more workers on

Election Day to help voters. Supervisor Olson stated we should be open. It is not an action item for the town board. It is up to the clerk to set absentee hours which has always been during our office hours. Clerk Hann reached out to the Wisconsin Election Commission and according to State Statute the Clerk must be available for voter registration the Friday before the elections not in person absentee voting. Supervisor Fleming asked what hours have we been open for absentee voting and Clerk Hann stated our normal business hours.

Clerk, Board, Highway, Treasurer and Attorney Reports. DPW Director Griffin talked about grants that the Town could apply for. Treasurer Kempen talked about finishing up the audit. Clerk Hann talked about the February Primary.

Vouchers as Presented - A motion to approve the vouchers as presented was made by Fleming/Krogmann. Supervisor Herrick asked about the cost of toner. Motion carried.

Quarterly Budget to Actual Report - Treasurer Kempen review the Budget to Actual report for the board. A motion to approve the Quarterly Budget to Actual Report as presented was made by Fleming/Krogmann. Motion carried.

Quarterly Journal Entries - A motion to approve the vouchers as presented was made by Olson/Krogmann. Motion carried.

Adjourn - A motion to adjourn was made by Fleming/Krogmann. Motion carried. Meeting adjourned at 7:02 p.m.

Respectfully Submitted
Donna Hann, Town Clerk